|  |  |
| --- | --- |
|  | Club Sport Constitution |

**CONSTITUTION TEMPLATE**

**[CLUB NAME]
CONSTITUTION**
*[DATE ADOPTED]*

**ARTICLE I: NAME and AGE**
 A: State the club sport organization’s official name (must include the word “Club”)

 B: State the year the club was founded

**ARTICLE II: PURPOSE**
 A: State the purpose of the organization’s creation

 B: State the organization’s objectives

**ARTICLE III: MEMBERSHIP**
 A: State who is eligible for membership into the club (assuring no discrimination)
 B: State requirements for members to be fully recognized by the club and University

 C: State average weekly time commitment for a member
 D: State the rights and privileges of members

 E: State a member’s financial obligation (dues, apparel purchases, other expenses)

 D: State the club’s average roster size

**ARTICLE IV: MEETINGS/EVENTS**
 A: State when and how meetings of the membership will be held
 B: State procedures for calling regular and/or special meetings

 C: State member’s practice and competition participation policies

 D: State member’s travel participation policies

 E: State average number of both home and away competitions/year

**ARTICLE V: LEADERSHIP**

 A: State the club officer titles and each of their specific duties
 B: State process for filling officer vacancies within the club leadership

**ARTICLE VI: ELECTIONS**

A: State officer positions that will be selected by the membership, length of term for each officer, and how many times a person may hold the same officer position
B: State the procedures for nominations and timeline for occurrence
C: State how nominees present their qualifications and how/when elections are held
D: State procedures in case of a tie and a run-off is necessary

**ARTICLE VII: FUNDS**
 A: State procedures for the allocation of club funds (funding from club sport program, member dues, fundraising, etc.).

 B: State the justification and purpose of membership dues and how/where they are kept

**ARTICLE VIII: COMMITTEES/DIVISIONS**
 State what standing and/or ad-hoc committees or what divisions will exist in the club and the function and composition of each

**ARTICLE IX: AFFILIATIONS**
 A: State any club affiliations with local, state, regional, or national associations/organizations, its website link, and required dues
 B: State adherence to any rules by a sport governing body

**ARTICLE X: ANTI-HAZING**

State the club’s anti-hazing policy

**ARTICLE XI: NONDISCRIMINATION**

State the club’s nondiscrimination policy

**ARTICLE XII: ALCOHOL/DRUGS**

State the club’s alcohol and drug policy

**ARTICLE XIII: COACH/INSTRUCTOR**
 A: State procedures to determine selection of coach/instructor

 B: State the specific duties of coach/instructor

**ARTCILE XIV: RATIFICATION**
 State how the constitution will be approved by the membership

**ARTICLE XV: AMENDMENTS**
 State how amendments to the constitution will be proposed and how they will be ratified

**ARTICLE XVI: BYLAWS**
 State bylaws and procedures for the inclusion of any rules or regulations specific to the club