**Travel Petition – Out-of-Region Travel Request**

**Club name:**

**Destination:**

**Dates:**

**Purpose:**

**Why it is important to make this trip?**

**How will athletes accommodate missed class time/school work?**

**Traveling student officer names *and* contact information (cell & e-mail):**

Team Captain/President:

Co-Captain, President or Treasurer:

**An “adult” chaperone or supervising adult must (at all times) accompany your club team for out-of-region travel. This person can be a coach, grad student or alumnus. (Note: They may not drive students unless they have taken the Yale Driver Safety Awareness course within four years.)**

Name of Supervising adult\*:

Relationship/position of supervising adult to club:

Cell phone & e-mail of supervising adult:

Supervising adult agrees to take responsibility for the team while traveling: YES [ ] NO [ ]

* Club Sport participants, coaches, and staff are required to follow the Yale University travel policy, <https://covid19.yale.edu/travel-policy>
* Any expenses incurred by Club Sport participants, coaches, or staff who are required to isolate when traveling will be the responsibility of that individual. The Department of Campus Recreation, Division of Athletics, and Yale University will not provide funding or reimbursements for the costs associated with isolation.

**Other adult contact(s) present/onsite while out-of-region (tournament director, parent, alumnus, hotel manager, etc.):**

Name(s):  
Relationship to team:  
Cell phone(s) & e-mail(s):

Days/dates and purpose of their association with team:

**Expenses per athlete:**

**Expenses of supervising adult:**

**How are the expenses of supervising adult being paid for?:**

**Sources of funding and percentage of each:**

**Medical coverage at contest site:**

**Have you been (or will you be) asked to sign any type of “use agreement” or contract (for example: the use of a training/contest facility or for a recreation/leisure-time activity service or venue)? YES [ ] NO [ ]. If yes, Yale must review a copy.**

**All ground transportation details (every leg of the trip must be accounted for):**

**Approved drivers:**

**Air transportation details:**

**Accommodations information (every overnight must be explained, including address):**

**How will team equipment be supervised and stored?**

**How is “no alcohol” policy enforced?**

**We agree to use the group or “buddy” system at our destination sites, and no individual will ever be allowed to walk, jog or travel alone: YES [ ] NO [ ].**

**We agree someone will know where individuals (with buddy) are going, when they’ll be back, and how to reach them: YES [ ] NO [ ].**

**Please explain all “down time” activities, including player accountability:**

**We agree to inform all teammates about Yale travel policies: YES [ ] NO [ ].**

We agree to abide by all Yale Club Sport Covid Guidelines:.**https://sportsandrecreation.yale.edu/club-sports-intramural-sports/club-sports/covid-guidelines-fall-2021**

**Specific itinerary:**

**Travel roster:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | SID | Emergency Contact | Emergency Contact # |

**Any other important information:**